

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**SOUTHAVEN  
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Southaven Community Development District was held on **Wednesday, June 1, 2016 at 10:00 a.m.** at the Marshall Creek CDD Recreation Center located at 625 Palencia Club Drive, St. Augustine, FL. 32095.

Present and constituting a quorum:

Walter O'Shea	<b>Board Supervisor, Chairman</b>
Ella "Pud" English	<b>Board Supervisor, Assistant Secretary</b>
Naomi Lumley	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Katie Buchanan	<b>District Counsel, Hopping Green &amp; Sams</b> (via speakerphone)
Scott Lockwood	<b>District Engineer, ETM</b> (via speakerphone)

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 10:07 a.m. and read roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There were no audience members present.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors' Regular Meeting held  
May 4, 2016**

On a motion by Mr. O'Shea seconded by Ms. English, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held on May 4, 2016 for Southaven Community Development District.

**FOURTH ORDER OF BUSINESS**

**Ratification of the Operation and  
Maintenance Expenditures for April 2016**

On a motion by Mr. O'Shea, seconded by Ms. Lumley, with all in favor, the Board ratified the Operation and Maintenance Expenditures for April 2016 in the amount of \$6,306.74 for Southaven Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of Requisitions #64 and #65  
and Custody Account, Series 2015, CUS #1**

REQUISITION NO.	PAYEE	AMOUNT
64	England -Thims & Miller, Inc.	\$1,767.00
65	Global Contracting Group	\$1,853.50
CUS 1	Carlton Construction	\$320,362.71

On a motion by Mr. O'Shea, seconded by Ms. English, with all in favor, the Board ratified the Requisitions #64 and #65 and Custody Account, Series 2015, CUS #1 for Southaven Community Development District.

**SIXTH ORDER OF BUSSINESS**

**STAFF REPORTS**

A. District Counsel  
No Report

B. District Engineer

*\*Moved to Business Item 5B.*

Mr. Lockwood reviewed Business Item 5B; 2016 Annual District Engineer Report.

After review, Mr. O'Shea requested additional language to state, "as of this date the district doesn't own any property". Mr. Lockwood noted he will date the letter June 1, 2016.

On a motion by Mr. O'Shea, seconded by Ms. English, with all in favor, the Board accepted the 2016 Annual District Engineer Report for Southaven Community Development District.

*\*Returned to Staff Reports.*

C. Construction Administrator  
Not present.

D. District Manager  
Ms. Dobbins reminded the Board that one seat is still vacant. After discussion, the Board appointed Kevin Jund to Seat #3.

On a motion by Mr. O'Shea, seconded by Ms. English, with all in favor, the Board appointed Kevin Jund to Seat #3 for Southaven Community Development District.

Ms. Dobbins stated the next meeting will be held on July 6, 2016 at 10:00 a.m. at the Marshal Creek CDD Amenity Center located at 625 Palencia Club Drive, St. Augustine, FL. 32084.

**SEVENTH ORDER OF BUSINESS**

**Conveyance of Common Elements**

Ms. Buchanan noted that a prior resolution authorized the Chair to execute warranty deeds on behalf of the district, but next meeting there will be a resolution ratifying those conveyances.

**EIGHTH ORDER OF BUSINESS**

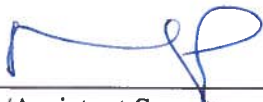
**Audience Comments and  
Supervisor Requests**

There were no audience members present to comment.  
There were no supervisor comments.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Ms. Lumley, seconded by Ms. English, with all in favor, the Board adjourned the Board of Supervisors' Meeting at 10:21 a.m. for Southaven Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman