
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**SOUTHAVEN
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Southaven Community Development District was held on **Wednesday, August 3, 2016 at 10:00 a.m.** at the Marshall Creek CDD Recreation Center located at 625 Palencia Club Drive, St. Augustine, FL. 32095.

Present and constituting a quorum:

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|--------------------|--|
| Walter O'Shea | Board Supervisor, Chairman |
| Lane Gardner | Board Supervisor, Vice Chairman |
| Ella "Pud" English | Board Supervisor, Assistant Secretary |
| Kevin Jund | Board Supervisor |

Also present were:

| | |
|------------------|--|
| Melissa Dobbins | District Manager, Rizzetta & Company, Inc. |
| Katie Buchanan | District Counsel, Hopping Green & Sams |
| Scott Brizendine | Rizzetta & Company, Inc. (via speakerphone) |
| Todd Myhill | Vesta |
| Dan Fagen | Vesta |

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order at 10:03 a.m. and read roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience members present.

THIRD ORDER OF BUSINESS

Appointment of Board Member Seat # 2

This item was tabled.

FOURTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Regular Meeting held July 6, 2016

On a motion by Mr. O'Shea, seconded by Ms. English, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held on July 6, 2016 for Southaven Community Development District.

FIFTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for June 2016

On a motion by Mr. O'Shea, seconded by Mr. Gardner, with all in favor, the Board ratified the Operation and Maintenance Expenditures for June 2016 in the amount of \$23,378.75 for Southaven Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of Requisitions
CR # 69 – CR # 72 Special
Assessment Bonds, Series 2015**

| REQUISITION NO. | PAYEE | AMOUNT |
|-----------------|--------------------------------|------------|
| 69 | Carlton Construction, Inc. | \$8,062.76 |
| 70 | England –Thims & Miller, Inc. | \$1,446.00 |
| 71 | Hopping Green & Sams | \$775.50 |
| 72 | Southaven Land Associates, LLC | \$500.00 |

On a motion by Mr. O'Shea, seconded by Ms. English, with all in favor, the Board ratified the Requisitions #69 - #72 Special Assessment Bonds, Series 2015 for Southaven Community Development District.

SEVENTH ORDER OF BUSSINESS

STAFF REPORTS

- A. District Counsel
No Report.

- B. District Engineer
Not Present.

- C. Construction Administrator
Not Present.

- D. Amenity Report
Mr. Fagen and Mr. Myhill, Vesta representatives, introduced themselves to the Board.
Mr. Myhill will be the Amenity Manager at Markland.
- E. District Manager
The Board directed Ms. Dobbins to cancel the next regular Board of Supervisors meeting on September 7, 2016 and schedule a special meeting on September 14, 2016.

On a motion by Mr. O'Shea, seconded by Mr. Jund, with all in favor, the Board directed Ms. Dobbins to cancel the next regular Board of Supervisors meeting on September 7, 2016 and schedule a special meeting on September 14, 2016 for Southaven Community Development District.

EIGHTH ORDER OF BUSINESS

**Acceptance of Financial Report for the
Fiscal Year ended September 30, 2015**

On a motion by Mr. O'Shea, seconded by Ms. English, with all in favor, the Board accepted the Financial Report for the Fiscal Year ended September 30, 2015 for Southaven Community Development District.

NINTH ORDER OF BUSINESS

**Public Hearing on the Fiscal Year
2016/2017 Final Budget**

- i.) Consideration of Resolution 2016-09, Adopting the Final Budget for Fiscal Year 2016/2017

On a Motion by Mr. O'Shea, seconded by Ms. English, with all in favor, the Board opened the Public Hearing on Final Budget for Fiscal Year 2016/2017 for Southaven Community Development District.

Ms. Dobbins noted there was no audience present.

On a Motion by Ms. English, seconded by Mr. Gardner, with all in favor, the Board closed the Public Hearing on Final Budget for Fiscal Year 2016/2017 for Southaven Community Development District.

On a Motion by Mr. O'Shea, seconded by Mr. Gardner, with all in favor, the Board adopted Resolution 2016-09, approving the Final Budget for Fiscal Year 2016/2017 for Southaven Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Developer Funding Agreement

On a Motion by Ms. English, seconded by Mr. Gardner, with all in favor, the Board approved the Developer Funding Agreement for Southaven Community Development District.

ELEVENTH ORDER OF BUSINESS

Public Hearing on imposing Special Assessments

i) Consideration of Resolution 2016-10, Imposing Special Assessments and Certifying the Assessment Roll

On a Motion by Mr. O'Shea, seconded by Mr. Gardner, with all in favor, the Board opened the Public Hearing on Imposing Special Assessments and Certifying the Assessment Roll for Southaven Community Development District.

No audience for comments.

On a Motion by Mr. Gardner, seconded by Mr. O'Shea, with all in favor, the Board closed the Public Hearing on Imposing Special Assessments and Certifying the Assessment Roll for Southaven Community Development District.

Mr. O'Shea requested to change the Debt Service Payment Schedule to require the actual percentage amount due.

On a Motion by Mr. O'Shea, seconded by Ms. English, with all in favor, the Board adopted Resolution 2016-10, Imposing Special Assessments and Certifying the Assessment Roll, as amended, for Southaven Community Development District.

TWELFTH ORDER OF BUSINESS

Consideration of Resolution 2016-11, Appointment of Secretary, Treasurer and Assistant Treasurer

On a motion by Mr. O'Shea, seconded by Mr. Jund, with all in favor, the Board adopted Resolution 2016-11, Designating Eric Dailey as Secretary, and Joe Kennedy as Treasurer and Shawn Wildermuth as Assistant Treasurer for Southaven Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-12,
Appointment of Assistant Secretary**

On a motion by Mr. O'Shea, seconded by Mr. Gardner, with all in favor, the Board adopted Resolution 2016-12, Appointing Kevin Jund as Assistant Secretary for Southaven Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-13,
Designating the Date, Time and Location
of Regular Meetings**

On a motion by Mr. O'Shea, seconded by Ms. English, with all in favor, the Board adopted Resolution 2016-13, Designating the Date, Time and Location of Regular Meetings for Southaven Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Audience Comments and Supervisor
Requests**

There was no audience present for comments.
There were no supervisor comments.


SIXTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Gardner, seconded by Ms. English, with all in favor, the Board adjourned the Board of Supervisors' Meeting at 10:27 a.m. for Southaven Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman